Virtual SC

Students and parents who are considering a Virtual SC class need to read and sign the following guidelines before school approval will be given.

Please make sure to visit the Virtual SC web site (http://virtualsc.org) to familiarize yourselves with the policies and procedures of the Virtual SC program.

If a Virtual SC class is desired, the following procedures **MUST** be followed:

1. **Student and/or parent/guardian** should determine suitability of the desired course. Students can meet with his/her school counselor to determine that all prerequisites (as noted in the LCSD1 Course Catalog) have been met and this course is a good fit for the student.

2. **Student will** complete the **online learner self-diagnostic** and print the results. – (Please visit http://www.unc.edu/tlim/ser/ to complete this assessment)

3. **Student** must create an account with Virtual SC at http://virtualsc.org | **USE A PERSONAL EMAIL ACCOUNT**

4. **Student will** request the desired class by following the instructions on the Virtual SC website.

<u>**Once student has completed his/her course request:**</u>

(*Course requests MUST be approved by the counselor within 72 hours after request is submitted. It is imperative that the student let his/her assigned counselor know as soon as they have completed this process or they will have to request the course again.*)**

1. **Student will** bring the *online learner self-diagnostic results* to their assigned counselor.

2. **Student will** bring the WKHS Virtual SC Guidelines checklist initialed and signed to their assigned counselor.

5. Once the school counselor has received the correct information, the **school counselor will** approve or deny the course selection through the Virtual SC website.

6. The **student will** log-in to his/her Virtual SC account for class placement information. ***All communication will be done through the Virtual SC portal.***
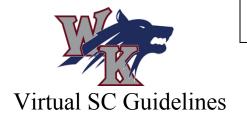
If you encounter any problems with your VSC course, you should contact your VSC instructor or the VSC itself. WKHS school counselors are not affiliated with the VSC and cannot answer specific questions. The following contact information has been provided by the VSC: **VSC phone:** 803-734-8039 **VSC email:** virtualsc.edu

Please keep this sheet for your information.

Virtual SC Dates and Deadlines		
Dates are subject to change - please see virtualsc.org for the most up to date information		
Fall 2017		
	11th and 12th graders	**7th - 10th graders**
Registration	August 16 – Sept 1, 2017	August 23 – Sept 1, 2017
Classes Begin	September 6, 2017	
Last Day to Drop Without Penalty	September 19, 2017	
Last Day of Class	December 3, 2017	
Final Exams	December 6 - 8, 2017	
Final Grades Posted	December 13, 2017	
Spring 2018		
	11th and 12th graders	**7th - 10th graders**
Registration	January 3 - 17, 2018	January 10 - 17, 2018
Classes Begin	January 24, 2018	
Last Day to Drop Without Penalty	February 6, 2018	
Last Day of Class	April 29, 2018	
Final Exams	May 1 - 3, 2018	
Final Grades Posted	May 7, 2018	
Summer 2018		
	11th and 12th graders	**7th - 10th graders**
Registration	May 16 - May 30, 2018	May 23 – May 30, 2018
Classes Begin	June 6, 2018	
Last Day to Drop Without Penalty	June 19, 2018	
Last Day of Class	August 2, 2018	
Final Exams	July 31 - August 2, 2018	
Final Grades Posted	August 6, 2018	

Please keep this sheet for your information.

Virtual SC Guidelines

Parents and students - Please initial on each line and turn this form into the Counseling and Advisement Office when complete.

Parent Student

_____ _____ WKHS Counselors cannot help you register for VSC. WKHS counselors are not affiliated with the Virtual SC program and cannot answer specific questions. The following contact information is provided by the Virtual SC: **Virtual SC phone:** 803-734-8039 **Virtual SC email:** virtualsc.ed.sc.gov

_____ _____ All prerequisites for courses as listed in the LCSD1 Course Catalog must be met before permission will be granted to enroll.

_____ _____ On-line learning is not easy. Successful on-line learners are self-motivated and disciplined.

_____ _____ All Grades earned through the Virtual SC will be included on your transcript (both passing and failing grades).

_____ _____ Counselors will not approve a Virtual SC course until **ALL** paperwork has been received.

_____ _____ Your VSC instructor will communicate with you on-line. If you do not have access to a reliable internet connection- or do not have access to a computer, you should not take a VSC course.

_____ _____ All students registering for a course that has a SC End of Course Exam must sign up to take their exam via email with instructions from Howard Bissell (hbissell@lexington1.net).

_____ _____ Students requesting a course for credit recovery must follow White Knoll High School's credit recovery grade requirement. Upon completion, the final course grade will be changed to the lowest passing score.

_____ _____ **IMPORTANT** All Virtual SC classes require a proctored final exam. Virtual SC sets the exam date window (please see virtualsc.org for dates). Your final exam must be taken during this window. Please supply an email address below to receive final exam information from the WKHS Counseling Department. Final exam information may also be found through your Virtual SC module.

If you encounter any problems with your Virtual SC course, you should contact your Virtual SC instructor or the Virtual SC itself.

I have read and understand the Lexington County School District One procedures concerning VSC.

_____   _____   _____
Student's Printed Name   Student's Signature   Date

_____   _____
Parent/Guardian Signature   Contact email address for exam information

_____
Course Requested

8/2017